

- The type of the subject will be filled in:
 - DG-general subject (GS)
 - DF-basic subject (BS)
 - DC-complementary subject (CS)
 - DS-speciality subject (SS)
- The subject to be contracted/aproached by the student, will be filled in with „X”.

IV.GENERAL RULES:

- 1) An integral promotion of a study year requires 60 credits.
- 2) The subjects that have been chosen by the student as optional subjects become compulsory.
- 3) In order to obtain the credits for a subject it is mandatory to pass that subject.
- 4) The minimum grade required to pass is 5 (five).
- 5) An exam may be attended for maximum two times in a school year (once in the scheduled session and once in the special session for unpassed exams). In case an exam is not passed, the activities for that subject must be repeated by a new enrolling. The lab and practical activities shall be accepted/acknowledged.
- 6) In case of the subjects provided by the curricula with practical activities(laboratories) or projects, the participation to the exam or oral test is conditioned by the promotion of the practical activities.
- 7) The student who accumulates minimum 30 credits in the current year and 50% of the credits for the subjects failed in the previous year(s) shall be enrolled in the following study year. Otherwise they shall be expelled or, upon request, be reenrolled in the same study year on a fee basis

If the student fails in only one subject of the previous year(s) and accumulates minimum 30 credits in the current year they shall be enrolled in the following study year.

- 8) Students who, during the two semesters of the study year, fail to accumulate 50% of the total number of credits and 50% of the credits remaining from previous years in compulsory or optional subjects shall be expelled, or, upon request, they shall repeat the study year on a fee basis.
- 9) The study scholarship is granted each semester according to a students' results. Only full time students are entitled to receive a study scholarship (licence studies and master's degree). A hierarchy of the students is made according to the average of credits and grades obtained in the subjects of the previous semester, according to the rules of ECTS.
- 10) The full time students paying school tax shall pay the taxes within the terms set by the Senate of the Oradea University. If not they are not allowed to attend the scheduled session.
- 11) Students are advised to study of the Regulations concerning the organisation of the study process according to the European Credit Transfer System (ECTS) and the Regulations regarding the students' professional activity.
- 12) The contracted subjects, including those in chapter II, are compulsory.

- 13) Students entitled to attend free tax school shall be selected according to the annual average, calculated at the end of every school year, for students who got their seat by entrance exam.

Refunding of the study fees

In case a student (irrespective of the form of study they attend) should decide to cancel their enrolment, the University shall partially or totally refund the study fees in maximum 30 days from the application for cancellation, as follows:

- Students who apply for cancellation of the enrolment (withdrawing one's application) in 5 days from the beginning of the study year, without having received the study resources, shall be refunded the paid study fee of which the enrolment fees shall be deducted. Students who had already received the study resourced shall be charged for them.
- If the application for the cancellation of the enrolment is handed in 5 days after the beginning of the study year, but not before the end of the first semester or before the first direct tutorial activity, for the i.d. studies, the student shall pay 15% of the study fee, which represents administrative expenses, to which the cost of the study materials is added.
- If the application for the cancellation of the enrolment is handed in after the end of the first semester (as a didactic activity) or after the completion of the first tutorial activity, but less than 50% of all the tutorial activities programmed for I.D., the student shall pay 50% of the study fee to which the cost of the study materials is added.
- According to the procedure of collecting and keeping record of the fees related to the learning process approved in the Senate Meeting on the 28th of February 2007, students who fully pay the study fees by the 15th of October of the current year benefit from a reduction of 5 % of the amount from the study fee.

Not paying the study fee before the deadline and the fee for the documents (identification card, application form and so on) shall be followed by an increase of the study fee by 5 % of its value for every 30 days' delay. Permission to sit for exams depends on paying the study fee at least 2 days before the session of exams.

This procedure shall be put into effect by the Dean's office in each faculty.

Foreign students shall pay the school fees according to the law in force and the procedures approved by the senate.

Students rights and obligations

1. Students' rights

- a). to benefit from the teaching process stipulated for in the curricula
- b). to participate in extra didactic or social activities according to the regulations in force.
- c) to use the school premises and teaching materials according to the curricula
- d). to have access to services related to the study process (library, lecture halls), sports, cultural activity, social activity, professional choice and career counseling organized by the University.

2. Students' obligations

- a). to pay the tuition fee according to the law in force and the procedures approved by the senate.
- b) to know and respect all the regulations that govern the academic activity in the University as well as the laws and regulations in force in Romania.
- c). to have an appropriate behaviour inside and outside the university so that they shouldn't prejudice the image of the university.
- d). to check if all documents issued by the offices of the university are correct.

This contract has been made in two copies, one for each party.

Date:

Student:

DEAN

Head Secretary of Faculty,